**CORNFORTH PARISH COUNCIL MEETING: JANUARY 2021**

Notice is hereby given that a REMOTE MEETING of Cornforth Parish Council will be held at 7pm. on Monday 18th January 2021 when your attendance is requested. The details for joining the meeting have been given in a separate email from Councillor Paul Metcalfe, who will host the meeting. The agenda for the meeting is attached.

**PLEASE NOTE**

**UNDER THE PROVISIONS OF THE OPENNESS OF LOCAL GOVERNMENT REGULATIONS 2014 MEMBERS ATTENDING THE MEETING NEED TO BE AWARE THAT THE PROCEEDINGS MAY BE THE SUBJECT OF RECORDING BY MEMBERS OF THE PUBLIC OR PRESS.**

**AGENDA**

1. INTRODUCTIONS AND APOLOGIES

2. DECLARATIONS OF INTEREST

To consider declarations of a personal or prejudicial interest with regard to any item to be transacted.

3. MINUTES

To confirm as a true record the Minutes of the meeting held on 14th December 2020. (Copy herewith)

4. MATTERS ARISING FROM THE MINUTES NOT COVERED ON THE AGENDA

To discuss any items arising from the previous minutes that are not included on this agenda.

5. POLICE LIAISON

To receive a report on any PACT meetings held in the interim from the Vice Chairman.

6. PUBLIC PARTICIPATION

The Chairman will adjourn the meeting to facilitate public participation on any item on the agenda and resume it following public participation.

7. CHAIRMAN’S ANNOUNCEMENTS AND CORRESPONDENCE.

At the time of the despatch of this agenda there were no items to report.

8. AAP ISSUES

The Chairman will give a report of any matters which have arisen.

9. COUNTY COUNCIL ISSUES

Our County Council representative will report on any Durham County Council issues that have arisen.

10. PLANNING MATTERS AND APPLICATIONS FROM DURHAM COUNTY’S WEEKLYLISTS.

At the time of the despatch of this agenda, which includes applications lodged in December 2020, up to and including 11th January 2021, no applications had been received by Durham County Council, which were of interest to the Parish Council, nor had any decisions been made.

11. REFURBISHMENT OF THE MEMORIAL PARK.

At the last meeting the Parish Council approved the spending of a further £36,000 in order to carry out the works, bringing its contribution to £86,000. A site meeting was held with Kompan earlier this month to finalise the details of the works. After discussion with them and Durham County Council on the need to provide new footplates for the Kompan Miram equipment, the cost of the works has risen by a further £3,000. Members are asked to agree the additional work.

Tarmac has been advised of the Parish Council’s willingness to meet the shortfall in funding the scheme based on a contribution from Tarmac of £20,000. We have recently been advised that the application will not be considered until late next month and the funds will not finally be approved for a further six to eight weeks thereafter. We have been advised that a contract cannot be let until final approval is given; this takes the likely completion date well beyond our May deadline. We have asked for the application to be given priority, but this cannot be guaranteed. Members’ views are sought.

12. WEBSITE ACCESSIBILITY AND MONITORING

The Parish Council has already taken action to ensure that its website is accessible to everyone under the terms of Website Accessibility Regulations 2018. As reported to the last meeting, the Government’s Digital Services staff, part of the Cabinet Office, has assessed our website and, as it does not fully comply at present, asked for improvements within twelve weeks. The list of issues had been passed to our web designer with a request for urgent action. A meeting will be held this week with Mr. Cook and Members will be advised of progress at the meeting.

13. ISSUES FOR THE FINANCE COMMITTEE.

1. BANK RECONCILIATION STATEMENT – POSITION AT 31st DECEMBER 2020.

The bank reconciliation statement for the above period is attached.

1. RECEIPTS AND PAYMENTS FOR DECEMBER 2020 AND JANUARY 2021.

|  |  |  |  |
| --- | --- | --- | --- |
| **Receipts** |  | **£** | **Cheque**  **No.** |
| NIL |  |  |  |
| **Payments** |  |  |  |
| SE Landscaping | Ground maintenance | 2,060.00 | 2088 |
| R. A. Sunman | Allowances and expenses | 194.73 | 2089 |
| Mazars LLP | External audit fees | 480.00 | 2090 |
| Blachere Illumination | Remove lights | 437.18 | 2091 |
| The Cornforth Partnership | General administration | 560.97 | 2092 |
| The Cornforth Partnership | Core costs contribution | 6,000.00 | 2093 |
| Great North Air Ambulance | Contribution | 500.00 | 2094 |
| Anglian Water | Allotment water | 104.46 | 2096 |
| Lumalite | Christmas tree | 783.29 | 2097 |
|  |  |  |  |
|  | **Total Expenditure** | **11,120.63** |  |
|  |  |  |  |

Recommendation: That the schedule be approved.

**NOTE: At the close of the meeting Members will be asked if they have any items**

**for inclusion on a future agenda.**

**NOTE: THEREAFTER, ON THE ARISING OF THE MEETING, A SPECIAL MEETING OF THE PARISH COUNCIL WILL BE HELD TO DETERMINE THE BUDGET FOR THE 2021/22 FINANCIAL YEAR.**

To all Members of the Parish Council.

Yours Sincerely, Ray Sunman, Parish Clerk: 11th January 2021.